

Let's face it... as an HR & benefits professional, your skill set is less about time-consuming paperwork, manual correspondence with benefit vendors and administrative tasks... and more about hiring talented individuals, leadership & organizational development and promoting the well-being of the employees at your company.



PrimePay HR3SM

HR, payroll & benefits system

Integrate Your HR, Payroll & Benefits Administration

Today's HR professionals spend 60% of their time on administrative tasks such as benefit processing, communication with employees and updating employee information. By moving to a streamlined system that integrates HR, payroll and benefits, managers can spend more time on key programs within their organization like staffing, employee education and performance management... while refocusing their efforts on strategic initiatives.

PrimePay HR3 provides office managers and benefits professionals with an online platform for storing and administering core human resource and benefits data, while at the same time... giving employees the ability to access and manage their personal information through our employee self-service capability.

Streamline Your HR Processes and You Can Expect These Results

- Reduced administrative costs... with significant savings per employee per month
- More accurate enrollments, premiums and claims processing
- Redundancy eliminated... changes made to HR and benefits data feed into payroll
- Rapid enrollment with carriers and activation of benefit deductions in payroll
- Straightforward carrier invoice reconciliations
- Enhanced 24/7 communication to employees
- Less repetitive benefit questions from employees
- More time to focus on important strategic tasks

Simple. Streamlined. State-of-the-Art.



HR — Integrated Employee Information Management

Asset / Property Tracking	Leave Administration
Company Library / Portal	New Hire / Employee Demographics
Education / Skills Tracking	Onboarding
Employee Communications	Performance Management
Employee Portal	Reporting - Standard, Custom & Scheduling Functionality
Employee Self-Service	Surveys
HR Compliance / Legislation	Time Off Tracking
HR Software and Tools / HRIS / HRMS	

PAYROLL — Web-based Payroll Integrated with HR & Benefits

Create Manual Checks	Payroll Journal Preview
Direct Deposit Information	Payroll Reporting
Earning Analysis	Process Payroll Online
Employee Tax Rates	Secure Web Access
Filing Status / Dependents	Vacation / Time Off Accruals
Historical Payroll Reports	Void Prior Checks
Payroll Entry Import	Withholdings
Payroll Entry Worksheet	

BENEFITS — Employee Communication, Enrollment & Administration

Audits	Flex, HRA and HSA Coordination
Benefit Portal	Life Event Enrollment
Benefits Administration	New Hire Enrollment
Billing	Online Benefit Enrollment
COBRA Coordination	Open Enrollment
Communication	Reporting
EDI Feeds / Data Exchange	Total Compensation Statements
Employee Self-Service	Voluntary Benefits Enrollment